



BTEC National in Business Extended Certificate Course Information

September 2021



BTEC L3 EXTENDED CERTIFICATE IN BUSINESS

- Level 3 course – same as A Level
- 4 units over 2 years
- 2 portfolios – internally assessed by your teacher
- 1 CCA type external assessment
- 1 written exam

Business Studies

YEAR 1

- 2 units of work
- 1 Portfolio, 1 Controlled Assessment
- Gives you the opportunity to resit the external CCA unit if needed (you keep the best score)
- Unit 1 – Exploring Business (25% of final marks)
- Unit 2 – Developing a Marketing Campaign (25% of your final marks)

YEAR 2

Business Studies

- 1 portfolio – marked by your teacher and moderated by Pearson
- Gives you the opportunity to resit the external exam unit if needed (you keep the best score)
- Unit 3 – Personal and Business Finance exam (33% of your final marks)
- Unit 8 - Recruitment and Selection Process (17% of final marks)

GRADING

Business Studies

- This **2 year course** will lead to the BTEC Level 3 Extended Certificate in Business and is graded at:

DISTINCTION * - Equivalent to an A* grade at A Level

DISTINCTION - Equivalent to an A grade at A Level

MERIT - Equivalent to a C grade at A Level

PASS – Equivalent to a E grade at A Level

BENEFITS OF THE COURSE AT ST. BENEDICT'S

- One resit opportunity for the CCA and you keep the highest mark
- CCA - Advance information given to students during the afternoon prior the exam the following day of the so you can research and plan the topic ready for the exam the next day
- One resit opportunity for the 2 hour written exam and you keep the highest mark
- Portfolio work can be assessed and feedback given back for a second (final) submission
- Not 100% exam based like many subjects!
- You can build your marks up gradually throughout the course and not just rely on your exam performance at the end of Year 2 like most other A Levels

PLEASE NOTE.....

- In order to give students a resit opportunity for both the CCA and the written examination, students will need to continue with this course for the full two years.
- Any student leaving after Year 1 will gain an AS level equivalent qualification if they have scored enough 'points'
- Any queries, please see Mr Charlton - Subject Leader for Computer Science and Business